

INVITATION TO BID
City of North Little Rock, Arkansas
Joe Smith, Director of Commerce and Government Affairs
120 Main, P.O. Box 5757, North Little Rock, AR 72119

BID NUMBER: 10-2963 DATE ISSUED: JANUARY 6, 2010

DATE & TIME OF BID OPENING: THURSDAY, JANUARY 21, 2010 @ 10:00 A.M.

F.O.B.: _____ BUYER: VICKY MILES AT 501-975-8882

CONTRACT PERIOD/ DATE DELIVERY REQUIRED: _____

BIDDER'S GUARANTEED DELIVER DATE: _____

**MINI SKID STEER
(TRAIL GROOMING EQUIPMENT)**

TOTAL UNIT BID PRICE \$ _____

MANUFACTURER/MODEL _____

SPECIFICATIONS ARE ATTACHED. THESE ARE MINIMUM SPECIFICATIONS AND ANY BID THAT MEETS OR EXCEEDS THESE WILL BE CONSIDERED.

UNIT BID MUST BE NEW AND THE LATEST MODEL AVAILABLE FROM MANUFACTURER. DETAILED, DESCRIPTIVE LITERATURE REGARDING UNIT BID MUST ACCOMPANY BID. UNIT BID MUST BE FULLY ASSEMBLED, SERVICED AND READY TO USE UPON DELIVERY TO THE NLR PARKS AND RECREATION DEPARTMENT.

ANY QUESTIONS REGARDING THE BID SHOULD BE DIRECTED TO JOHN CROW AT 501-791-8540.

NOTE: FAILURE TO FILL OUT AND SIGN THE INVITATION TO BID SHEET WILL RESULT IN REJECTION OF THE BID.

EXECUTION OF BID

Upon signing this Bid, the bidder certifies that they have read and agree to the requirements set forth in this bid proposal, including specifications, conditions and pertinent information regarding the articles being bid on, and agree to furnish these articles at the prices stated.

NAME OF FIRM: _____ DATE: _____

PHONE NUMBER: _____ AR TAX PERMIT NO. _____

BUSINESS ADDRESS: _____

SIGNATURE OF AUTHORIZED PERSON & TITLE: _____

UNSIGNED BIDS WILL BE REJECTED

**TERMS AND STANDARD CONDITIONS
CITY OF NORTH LITTLE ROCK, ARKANSAS**

PLEASE READ CAREFULLY

1. When submitting an "Invitation to Bid," the bidder warrants that the commodities covered by the bid shall be free from defects in material and workmanship under normal use and service. In addition, bidder must deliver new commodities of the latest design and model, unless otherwise specified in the "Invitation to Bid."
2. Prices quoted are to be net process, and when an error is made in extending total prices, the City may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price.
3. Discounts offered will be taken when the City qualifies for such. The beginning date for computing discounts will be the date of invoice or the date of delivery and acceptance, whichever is later.
4. When bidding other than the brand and/or model specified in the "Invitation to Bid," the brand and/or model number must be stated by that item in the "Invitation to Bid," and descriptive literature be submitted with the bid.
5. The City reserves the right to reject any and all bids.
6. The Purchasing office reserves the right to award items, all or none, or by line item(s).
7. Quality, time and probability of performance may be factors in making an award.
8. Bid quotes submitted will remain firm for 30 calendar days from bid opening date; however, the prices may remain firm for a longer period of time if mutually agreeable between bidder and the Department of Commerce and Governmental Relations.
9. Bidder must submit a completed signed copy of the front page of the "Invitation to Bid" and must submit any other information required in the "Invitation to Bid."
10. In the event a contract is entered into pursuant to the "Invitation to Bid," the bidder shall not discriminate against any qualified employee or qualified applicant for employment because of race, sex, color, creed, national origin or ancestry. The bidder must include in any and all subcontracts a provision similar to the above.
11. Sales or use tax is not to be included in the bid price, but is to be added by the vendor to the invoice billing to the City. Although use tax is not to be included in this bid, vendors are to register and pay tax direct to the Arkansas State Revenue Department.
12. Prices quoted shall be "Free on Board" (F.O.B.) to destination at designated facility in North Little Rock. Charges may not be added after the bid is opened.
13. In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders or split in any proportion between them at the discretion of the Department of Commerce and Governmental Relations.
14. Specifications furnished with this Invitation are intended to establish a desired quality or performance level, or other minimum dimensions and capacities, which will provide the best product available at the lowest possible price. Other than designated brands and/or models approved as equal to designated products shall receive an equal consideration.
15. Samples of items when required, must be furnished free, and, if not called for within 30 days from date of bid opening, will become property of the City.
16. Bids received after stated time for opening will not be considered.
17. Guarantees and warranties should be submitted with the bid, as they may be a consideration in making an award.
18. **CONSTRUCTION**
 - A. Contractor is to supply the City with evidence of having and maintaining proper and complete insurance, specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability and Property Damage. All premiums and cost shall be paid by the Contractor. In no way will the City be responsible in case of accident.
 - B. When noted, a Certified check or bid bond in the amount of 5% of total bid shall accompany bid.
 - C. A Performance Bond equaling the total amount of any bid exceeding \$10,000.00 must be provided for any contract for the repair, alteration or erection of any public building, public structure or public improvement (pursuant to Act 351 or 1953 as amended by Act 539 of 1979).
19. **LIQUIDATED DAMAGES** - Liquidated damages shall be assessed beginning on the first day following the maximum delivery or completion time entered on this bid form and/or provided for by the plans and specifications.
20. **AMBIGUITY IN BID** - Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the City.
21. The bid number should be stated on the face of the sealed bid envelope. If it is not, the envelope will have to be opened to identify.
22. Whenever a bid is sought seeking a source of supply for a specified period of time for materials and services, the quantities of usage shown are estimated ONLY. No guarantee or warranty is given or implied by the participants as to the total amount that may or may not be purchased from any resulting contracts. These quantities are for the bidders information ONLY and will be used for tabulation and presentation of bid and the participant reserves the right to increase or decrease quantities as required.
23. The City of North Little Rock reserves the right to reject any and all bids, to accept in whole or in part, to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by the bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the City of North Little Rock may accept the bid for the lesser amount whether reflected by the extension or by the correct multiple of the unit price.
24. Additional information of bid forms may be obtained from:
DEPARTMENT OF COMMERCE AND GOVERNMENT AFFAIRS
120 Main Street, P.O. Box 5757, North Little Rock, Arkansas 72119 (501) 975-8881

MINI SKID STEER
(TRAIL GROOMING MACHINE)
NORTH LITTLE ROCK PARKS AND RECREATION

CLASS

- 31.5 horsepower, platform, rubber track, 650-lb rated operating capacity (measured at 35% of tip capacity) mini skid steer.

OPERATOR'S STATION

- Controls should be color-coded and within easy reach of the operator position.
- Ground drive speed must be controlled with dual pilot-control hand levers.
- Operator station has an hour meter.

CONSTRUCTION

- Body panels and frame members will have solid steel construction and non-greasable bushings. Unit will have a cast ductile iron, heat-treated drive sprocket. Equipped with four heat-treated track rollers per track.
- Will have a 650-lb rating at 35% of tipping capacity and a 930-lb rating at 50% tipping capacity. Lift and curl functions must have a single lever control. Unit will have a ground level rollback angle of 24 degrees.
- Unit will have a minimum dump height with a bucket of 64" at a 38" angle. Unit will be capable of a hinge pin height of 81".
- Lift arms will be equipped with a quick attach plate that is 23" wide and 9.15" tall.
- Unit will be equipped with a quick disconnect that incorporates an internal relief so attachments may be changed without turning off the power unit.

HYDRAULIC SYSTEM

- Unit will be equipped with four hydraulic pumps: two gear pumps and will be a dual hydrostatic pump for the ground drive.
- Ground drive will be powered by a dual hydrostatic pump with 16.5 gpm @ 2500 psi.
- Auxiliary circuit will consist of two gear pumps with 8.0 and 5.5 gpm flow @3000psi.
- Unit will be equipped with hydraulic oil cooler.
- All hydraulic pumps will be direct driven from the engine.

GROUND DRIVE

- Will be hydrostatic, infinitely variable from 0-4 mph in forward and reverse with pilot-operated controls.
- Ground drive controls must be hand-operated and must individually control independent hydrostatic ground drive pumps.

DIMENSIONS

- Weight: 2630 lb
- Track width, max: 42 in
- Track width, min: 36 in
- Overall height: 53 in
- Ground clearance: 6.7/4.9 in
- Track Options: 9" or 7" width with 43" track length, turf-friendly.

POWER

- Engine: Kubota D1105-T turbocharged diesel. 31.5 hp @ 3000 rpm.
- Engine oil: 4.2 qt

FLUID CAPACITIES

- Fuel tank: Minimum of 7.5 gal.
- Hydraulic system: Minimum of 7 gal.

ATTACHMENTS

- Standard Bucket
- 6-Way Backfill Blade (46")

SAFETY

- Unit will have non-detented control valve with a foot-actuated pedal for control of hydraulic flow to the attachments.
- Noise levels must not exceed operator 87 dBA sound pressure per ISO 6394. Must not exceed exterior 101 dBA sound power per ISO 6393.
- Operator Training: An operator's manual that describes proper operation and maintenance of the machine must be provided. Hands-on operator training must be provided to those who have not already been trained. Training must be provided by qualified dealership personnel when product is delivered.

MISCELLANEOUS

- Decals must utilize universally recognized symbols.
- The manufacturer will have a system in place that provides special shipment and delivery of parts for emergency situations when possible.
- A full service facility must be located in a reasonably close geographic location to the customer's main facility.